

Position Title: Nursery Attendant

1 July 2014

Description: Responsible for the care of infants through 5-year-olds during the Sunday morning worship time and adult Sunday school hour. Primary contact with the parents and will communicate through actions and words the Children's Ministry purpose of providing a safe learning environment so that children might be nurtured into being followers of Christ. The attendant reports to and is supervised by the Children's Ministry Team Leader, and may work directly with Pastor(s) and other program staff, other nursery staff, and volunteers.

Responsibilities:

- * Work as part of a team of employees and volunteers, in consultation with the Children's Ministry Team Leader.
- * Help set up the nursery room before children arrive.
- * Receive children from parents in accordance with the Church's Child Protection Policy.
- * Demonstrate love and care for all children in the nursery.
- * Change all diapers, clean all spills, and maintain the area with a high level of sanitation and neatness.
- * Engage the children in creative play, songs, stories, and otherwise provide a happy, wholesome experience.
- * Monitor condition of nursery equipment and supplies, and alert the Children's Ministry Team Leader when necessary.
- * Clean up the nursery area after the last child has left; return all equipment to proper place.

Work Hours: Sundays, 15 minutes prior to worship service and after the last child is picked up, and the room is returned to original state. Approximate: 9:15AM-12:00PM

Qualifications/Experience

- * At least 18 years of age.
- * Childcare experience necessary.
- * Understanding of Basic First Aid, including child / infant CPR training (or must be willing to become certified at Church expense).

Expectations:

- * Must be dependable and have reliable transportation.
- * Demonstrate excellent interpersonal skills, especially dealing with parents and children in a professional manner, and maintain cooperative relationships with facility, program, and administrative staff; church leadership; and members.
- * Willing to use curriculum, sing, and do crafts with children.
- * Appropriate, modest dress.